

# KSD #111 Threat Assessment Procedures

## STEP 1- IDENTIFY/INVESTIGATE THE THREAT

- Obtain a detailed account of the threat
- Interviews- threat maker, victim, witnesses
- Consider the circumstance in which the threat was made and the student's intentions.

Is there communication of intent to harm someone or behavior suggesting intent to harm?

Forms:

1. [Assessment Considerations](#)
2. [Screening Questions](#)
3. [Investigation Worksheet](#)
4. [Digital TA Steps](#)
5. [Digital TA Documentation](#)
6. Interview forms [Witness](#), [Teacher/Staff](#), [Parent](#), [Student/Subject of Concern](#)

## STEP 2- ASSESS THE THREAT AS TRANSIENT OR SUBSTANTIVE

- Consider collected information

Forms:

7. [Investigation Questions](#)
8. [Evaluation Questions](#)

## STEP 3- RESPOND TO THREAT

Respond to Transient threat- (low level)

- Mediation
- Counseling
- Restorative justice

Respond to Substantive Threat:

Serious Substantive Treat (threat to hit, fight or beat up)

- Take precaution to protect potential victims
- Warn intended victims and parents
- Look for ways to resolve the conflict
- Discipline students when appropriate according to student handbook

Very Serious Threat: (threat to kill, rape, or cause serious injury with a weapon)

In addition to above responses:

- Refer student for mental health services and/or counseling as needed
- Law enforcement investigation
- Develop safety plan to reduce risk and address student needs
- Discipline student according to student handbook

STEP 4- IMPLEMENT AND MONITOR SAFETY PLAN (MANAGE)

Forms:

9. [Threat Assessment Summary](#)

Documentation form:

[CSTAG](#)